

## FORT MILL HOUSING SERVICES, INC.

### ETHICAL STANDARDS POLICY FOR DIRECTORS

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The Board of Directors of Fort Mill Housing Services (FMHSI), Inc. is the architect of policy governing the operations of FMHSI and retains legal and fiscal responsibility for FMHSI. Recognizing that the Directors are chosen from a broad range of fields and professions and community interests renders difficult the circumscription of external interests and activities of the Directors. It is the intent that, insofar as is possible, the members of the Board of Directors are generally enjoined to follow the standards of conduct which are outlined in the Code of Ethics for employees. Further, it is expected that a Directors will voluntarily and fully outline his or her personal interests and potential conflicts of interest prior to assuming their seat on the board. A completed Ethical Standards Policy should be submitted to the Board Chairman within ninety (60) days of the Directors's appointment. For Directors currently serving, such an updated statement shall be developed within ninety (60) days of their re-appointment for a new term. Such a statement shall disclose the following:

- A. The names of any business, organizational, or professional involvements that might reasonably be inferred as having business with the Authority and for which at some point a Directors might be expected to vote, legislate, or rule on a matter involving said party.
- B. Any current or past contact in, or interest in, activities or programs of the Authority, including, but not limited to, any contracts previously bid and let, familial relationships with any staff or other board members, or any consultative or professional contracts.
  - 1. No Directors shall vote, decide on, or discuss any matter before the Board if that Director has an interest in the matter, except that:
    - a. A Director having interest through a voluntary association with the person or organization may be allowed to discuss the matter.
    - b. If the matter concerns a person or organization with which the Director had former contact, and that former contact existed either prior to his or her selection, or occurred at least two years prior to the current discussion of the matter, the Director may freely act.

2. No Directors may use his or her position on the Board to intimidate, coerce, persuade or otherwise influence any of the activities or employees of Fort Mill Housing Services, Inc..

At this time, I am a Board Member, committee member, or an employee of the following organizations:

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Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_